**Unst Partnership Ltd.**

**Draft Minutes of Directors Meeting held at Unit 1, Hagdale Industrial Estate, Baltasound**

 **6.30pm on Wednesday 4th December 2019.**

**Present:** G. Thomson (Chair), Sarah (Vice Chair), George Rodger, Joan Bailey, Colin Edwards-Horton, S. Edwards-Horton, Di Hervey, Frances Browne (Comm Dev.), Kathleen Johnson (Dev Officer).

**Apologies:** June Harrison, Julie Thomson

**Copies to:** Unst CC; Ryan Thomson, Alec Priest, Duncan Simpson (North Isles SIC Councillors).

1. **Minutes of last meeting and AGM – matters arising**.

*PAT Testing –* Agreed to have a course for all interested in the New Year.

*Co-opted Director -* Julie Thomson was elected by Unst CC as their representative on the board.

*Membership –* now 103 members.

*Skip Day –* had gone well, everything squeezed in. We need to check that all waste is household domestic and not from commercial/building firms.

*Hall sale –* Had gone well, took in over £500. We need to be more discerning about what we accept for Sales as some items are more likely to be skip material. Tying the Sale in with Skip Day had worked well. Some items taken to Lerwick.

*Ceiling mark –* Kathleen had spoken to a local contractor about this.

Minute approved by Sarah, sec. Susan.

1. **Shop Report**

Kathleen reported that we had now been trading for 14/15 months, still taking in just over £1000 per month. October De-cluttering had worked well, raffle prize to people donating. Ethel’s shop had also donated prizes, to be thanked for this. Some recent home clearances had also brought in more goods. Sales on Social media could also reach a wider audience.

Some customers now seeing the shop visit as a social occasion, chance to chat and catch up on news.

“Recycling” Visit by Rainbow/Brownies was successful, encouraging them to use shop more.

New volunteers always welcome.

Last two openings of this year would be **19th and 21st Dec**. Opening again on **Monday 6th January** (Deposits) and **Thursday 9th Jan** (Shop).

Kathleen ended by thanking Directors for their support; they in turn thanked her for her efforts.

1. **Financial report**

Annual Accounts, audited by Bon Accord Accountancy, approved and signed off by Gordon, George and Sarah. April 2018-March 2019 Income £50,808 (Including £34k Grant from Scottish Land Fund), Expenditure £21,212, Balance £29,596.

Bank Balance at present time £17,600.

The Skip Scheme was still needing to be subsidised by UP. Some discussion on Annual Subs but agreed to review nearer the time for renewal.

Directors agreed to extend Kathleen’s contract to March 2021 in light of steady shop sales.

1. **Halligarth Contract**

NTS had sent us a Contract Schedule for grass-cutting at Halligarth and Roselea. UP would take 10% from this as Admin costs. The contract covered March-October but was only paid in full on completion. Gordon thought we could cope with this and had identified a local grass-cutting contractor who had done the work previously and was willing to take it on again.

1. **Recycling Centre Project**

We are still interested in this but it will take some work to identify a site and funding. We need premises to repair, recycle, compost, install polycrubs or raised beds, Laundry facility, etc. Frances pointed out that we now have a track record through the Shop and Hall Sale activity.

Various funders could be approached: Big Lottery, Climate Challenge Fund, Age Concern, Robertson trust, Prince’s Trust.

**Frances** agreed to look for other possible funders.

Various sites were discussed but we were not sure if they were available at present.

It was agreed to devote the next meeting to this subject. The Big Hanna composter may still be available – **Gordon** to check with Vic Thomas. We also had a study done on this a few years ago – **Gordon** to hunt out.

1. **Tourism – Cycle Hire**

The Sandison Trust had offered to fund conversion of a shed near to the Unst Leisure Centre so that they could then hire out bikes from the old Unst Cycle Hire business. The bikes and spares are still in storage at Saxa Vord.

1. **AOCB**

The street lights around the Estate at Hagdale were faulty. Only one out of the four works and visibility is not good after 3pm in the winter, when the shop is still open. Gordon checking with SIC to see who is responsible. *(Update - SIC not responsible – Ninian been asked to repair them. Hopefully bill can be split between 4 users at Hagdale.GT)*

**Date of next meeting: Wednesday 8th January, 2020 at 6.30pm in Unit 1.**

 (George’s birthday!)