REGISTERED COMPANY NUMBER: SC205359 (Scotland)
REGISTERED CHARITY NUMBER: SC030039

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2020

for
The Unst Partnership Ltd

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Report of the Trustees

for the Year Ended 31 March 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

As stated in its Memorandum & Articles of Association, the objectives of the charitable company are as follows:

- 1. To relieve poverty and unemployment among the residents of Unst, Shetland.
- 2. To advance education among the residents of Unst, Shetland, particularly among young people and the unemployed.
- 3. To promote and/or provide training skills of all kinds, particularly such skills as will assist residents in obtaining paid employment.
- 4. To promote trade and industry, for the benefit of the general public.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The year began well with the second-hand shop continuing to do good business, our skip scheme popular as ever and a good number of tourists here over the summer. With the advent of CV-19 towards the end of the financial year, our shop closed in March and has only recently re-opened.

Secondhand Shop

The shop traded well in 2019-20 with numbers visiting and overall spend continuing to exceed expectations. In our second year of trading, income from the Shop from April 2019 until March 2020 was £14,164 with 5,227 people through the door, a great success and congratulations to all involved, particularly our Development Officer.

The shop takes in approximately £1000 per month which along with our other activities allows us to be sustainable. We purchased our own PAT tester to check electrical goods.

We held a Participatory Budget event last October/September and gave out £3000 to local groups (Unst Senior Citizens Group, Gardiesfauld Hostel, Uyeasound Hall, Unst Boating Club, Unst Junior Netball Development Group and Ability Shetland.)

Report of the Trustees for the Year Ended 31 March 2020



We continue to sell locally made jams, marmalade and chutneys and Traidcraft items. We have also received regular donations of bannocks and plants to sell. Community support continued well, right up until our closure day in March.

In March 2020, we placed our Development Officer on furlough until August, but continued to pay the additional 20% deficit.

Community Skip scheme

The Community Skip scheme continued to be well supported in 2019-20 with six Skip Saturdays taking place and over 50 residents taking out an annual Skip Membership at £45, and around 20 "occasional users" paying £20 a time. It costs over £600 for each Saturday and this would not have been possible without the support of the community. It still makes a loss which we subsidise from our Reserves.

Many thanks to Garriocks who bring our skips; and to the Shetland Amenity Trust who take metal and white goods away. We would also like to acknowledge the work of the local volunteers who have turned out to support the Directors at these events and to Sandisons Unst Ltd. for allowing us to use the Pierhead area for drop-off.

Other Projects

Gordon Thomson continues to write the "Isles Views" Shetland Times column and it has brought in a useful additional income stream. The Tourist Map in 2019 was well received, with 5,000 free copies printed as well as the online version on our website. The "Unst Walkers are Welcome" website is also up and running, with information on walks in Unst and Fetlar. We still have copies of the "Collaster Walk Guide" to give out to those interested.

Other income is obtained through our 6Kw Wind Turbine, trailer hire, photocopying & printing and our three community polytunnels. We have still not resolved the issue of water supply at the polytunnels.

Broadband

The R100 Broadband for Public Buildings scheme was delayed but did eventually get laid in the summer of 2020. The link-up date for public buildings is now Christmas 2020, with the eventual roll out of private links to that network from 2021 onwards. 4G mobile phone reception is now available in some parts of the island. Shetland Space Centre

Report of the Trustees

for the Year Ended 31 March 2020

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Space Centre project was held up for a time due to the pandemic, with Pre-Planning and online public consultation in May 2020 and further consultation planned in October 2020, when Planning Permission is to be submitted.

Halligarth

Work on the house at Halligarth has more or less been abandoned but the NTS have agreed to pay a contract for grass-cutting in the woods and surrounding area. They have also arranged with a local contractor to repair doors and windows at Roselea, the house north of the woods.

CV-19 Anchor Organisation

As the pandemic worsened in March, UP applied to HIE to become the Community Anchor organisation for Unst, in conjunction with Unst Community Council. We put in a bid for funding Food Orders for those in need (using donations to a Food bank no longer being practical) and for a Community Newsletter to keep residents informed of any changes in Health Centre operations and shop openings, etc. The Fund came to over £7000 and was designed to run from April - August/September 2020. The fund later expanded to include electricity vouchers as well as petrol costs for volunteers delivering NHS prescriptions.

FINANCIAL REVIEW

Reserves policy

The charity has considered the reserves required and have considered their current and future liabilities. The Trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure. The Trustee's consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The balance held as unrestricted funds at 31 March 2020 was £17,452 of which £16,657 are regarded as free reserves, after allowing for funds tied up in tangible fixed assets and investments. Actual 3 month cash payments totalled £6,740 The current level of reserves is therefore higher than is needed.

FUTURE PLANS

In the year ahead,

- we will continue to monitor the CV-19 situation to see if further community funding is required post-furlough
- "we are continuing to fund our Development Officer until March 2021. We will then review the position but despite the recent pandemic, trade has started to pick up again and we are optimistic that the post and shop will continue.
- •Directors took an important step towards a Recycling Centre in Unst reaching an agreement with Unst Show Committee to purchase land at Hagdale for this building and associated works such as car park, laundry, wood store, compound for scrap items, etc. This Project will form much of our work in the next few years.
- •we are always keen to see volunteers wishing to assist at our Shop or on our Skip Days.

As usual, our thanks to all our Directors this year and to the staff at Bon Accord Accountancy for assisting with our payroll and compiling our annual accounts

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC205359 (Scotland)

Registered Charity number

SC030039

Registered office

Vilja

Fetlar

Shetland

ZE2 9DJ

Report of the Trustees

for the Year Ended 31 March 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

G Rodger

G Thomson

S Edwards-Horton

S McBurnie

H Spence

L Sinclair

C L Edwards-Horton

M D Hervey

Company Secretary

G Rodger

Independent examiner

Wilma A Sim ACCA (Non-Practicing) Bon Accord Accountancy Limited 53 Carden Place Aberdeen AB10 1UP

Approved by order of the board of trustees on 21 October 2020 and signed on its behalf by:

G Thomson - Trustee

<u>Independent Examiner's Report to the Trustees of</u> The Unst Partnership Ltd

I report on the accounts for the year ended 31 March 2020 set out on pages six to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(4)(c) of the Account to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

wsim

Wilma A Sim ACCA (Non-Practicing) Bon Accord Accountancy Limited 53 Carden Place Aberdeen AB10 1UP

21 October 2020

Statement of Financial Activities for the Year Ended 31 March 2020

INCOME AND ENDOWMENTS EDOM	Not es	Unrestricted fund £	Restricted funds £	31.3.20 Total funds	31.3.19 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies		2,490	-	2,490	3,058
Charitable activities Project activities		-	4,326	4,326	34,943
Other trading activities	2	19,210		19,210	12,807
Total		21,700	4,326	26,026	50,808
EXPENDITURE ON Raising funds		855	-	855	-
Charitable activities Project activities		15,096	11,867	26,963	20,158
Other		405	633	1,038	_1,054
Total		16,356	12,500	28,856	21,212
NET INCOME/(EXPENDITURE)		5,344	(8,174)	(2,830)	29,596
Transfers between funds	10	(419)	419		
Net movement in funds		4,925	(7,755)	(2,830)	29,596
RECONCILIATION OF FUNDS					
Total funds brought forward		12,527	29,493	42,020	12,424
TOTAL FUNDS CARRIED FORWARD		17,452	21,738	39,190	42,020

Balance Sheet At 31 March 2020

	Not	Unrestricted fund £	Restricted funds	31.3.20 Total funds	31.3.19 Total funds
FIXED ASSETS	es				
Tangible assets	7	795	21,224	22,019	22,071
CURRENT ASSETS					
Debtors	8	376	-	376	1,324
Cash at bank and in hand		16,714	516	17,230	19,964
		17,090	516	17,606	21,288
CREDITORS					
Amounts falling due within one year	9	(433)	(2)	(435)	(1,339)
					
NET CURRENT ASSETS		16,657	514	17,171	19,949
TOTAL ASSETS LESS CURRENT					
LIABILITIES		17,452	21,738	39,190	42,020
					
NET ASSETS		17,452	21,738	39,190	42,020
FUNDS	10				
Unrestricted funds	10			17,452	12,527
Restricted funds				21,738	29,493
TOTAL FUNDS				39,190	42,020

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continued...

Balance Sheet - continued At 31 March 2020

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 21 October 2020 and were signed on its behalf by:

G Rodger -Trustee

S McBurnie -Trustee

Notes to the Financial Statements for the Year Ended 31 March 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Pure project - 20% on reducing balance Improvements to property - 25% on reducing balance Plant and machinery - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.20	31.3.19
	£	£
Shop income	14,163	7,574
Other income	5,047	5,233
	19,210	12,807

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.20	31.3.19
	£	£
Depreciation - owned assets	1,036	1,054

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.20	31.3.19
Staff	1	1
		

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds
INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities	3,057	1	3,058
Project activities	-	34,943	34,943
Other trading activities	12,807		12,807
Total	15,864	34,944	50,808
EXPENDITURE ON Charitable activities	11.660	0.406	20.150
Project activities	11,662	8,496	20,158
Other	380	674	1,054
Total	12,042	9,170	21,212
NET INCOME/(EXPENDITURE)	3,822	25,774	29,596
Transfers between funds	<u>67</u>	<u>(67</u>)	
Net movement in funds	3,889	25,707	29,596

6.	COMPARATIVES FOR THE	STATEME	NT OF FINANC	Unrestricted fund	Restricted funds	Total funds
	RECONCILIATION OF FUN	IDS		L	L	ı.
	Total funds brought forward			8,638	3,786	12,424
	TOTAL FUNDS CARRIED F	ORWARD		12,527	29,493	42,020
7.	TANGIBLE FIXED ASSETS		Improvements	Plant and	Computer	
		Pure project £	to property	machinery £	equipment £	Totals £
	COST					
	At 1 April 2019 Additions	18,910	9,513	48,302 984	2,020	78,745 984
	At 31 March 2020	18,910	9,513	49,286	_ 2,020	79,729
	DEPRECIATION					
	At 1 April 2019 Charge for year	- 	8,798 179	46,478 701	1,398 156	56,674 1,036
	At 31 March 2020		8,977	47,179	1,554	57,710
	NET BOOK VALUE	40.040		- 10-		
	At 31 March 2020	18,910	536	2,107	466	22,019
	At 31 March 2019	18,910	<u>715</u>	1,824	622	22,071
8.	DEBTORS: AMOUNTS FAL	LING DUE V	WITHIN ONE Y	EAR		
					31.3.20 £	31.3.19 £
	Trade debtors				_	198
	Other debtors VAT				164 212	-
	Prepayments and accrued incom	ne				1,126
					376	1,324

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.20	31.3.19
	£	£
Trade creditors	3	23
Social security and other taxes	-	172
Pension	32	-
VAT	-	191
Accrued expenses	400	953
	435	1,339

10. MOVEMENT IN FUNDS

		Net movement	Transfers	
	At 1.4.19	in funds	between funds	At 31.3.20
	£	£	£	£
Unrestricted funds				
General Fund	12,527	5,344	(419)	17,452
Restricted funds				
Powerdown Project Fund	687	(63)	-	624
Scooter Fund	284	(71)	-	213
Car Park and Ground ImprovementsFfund	301	(54)	-	247
Community Allotment Fund	670	(189)	-	481
Climate Challenge Fund	108	(32)	-	76
Scottish Land Fund	26,927	(7,765)	419	19,581
Fair Food Fund	516			516
	29,493	(8,174)	419	21,738
TOTAL FUNDS	42,020	(2,830)	-	39,190

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	21,700	(16,356)	5,344
Restricted funds			
Scottish Land Fund	4,326	(12,091)	(7,765)
Powerdown Project Fund	-	(63)	(63)
Scooter Fund	-	(71)	(71)
Car Park and Ground ImprovementsFfund	-	(54)	(54)
Community Allotment Fund	-	(189)	(189)
Climate Challenge Fund		(32)	(32)
	4,326	(12,500)	(8,174)
TOTAL FUNDS	26,026	<u>(28,856</u>)	(2,830)

10. MOVEMENT IN FUNDS - continued

	Comparatives	for	movement	in	funds
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Comparatives for movement in funds	Ne At 1.4.18 £	t movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted Funds				
General Fund	8,638	3,822	67	12,527
Restricted Funds				
Powerdown Project Fund	771	(84)	-	687
Scooter Fund	379	(95)	-	284
Car Park and Ground ImprovementsFfund	2,940	(71)	(2,568)	301
Community Allotment Fund	(1,646)	(252)	2,568	670
Climate Challenge Fund	150	(42)	-	108
Collaster Dig HLF	1,192	(1,125)	(67)	-
Scottish Land Fund	-	26,927	-	26,927
Fair Food Fund		516		516
	3,786	25,774	(67)	29,493
TOTAL FUNDS	12,424	29,596	-	42,020

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	15,864	(12,042)	3,822
Restricted funds			
Scooter Fund	=	(95)	(95)
Community Allotment Fund	-	(252)	(252)
Collaster Dig HLF	-	(1,125)	(1,125)
Scottish Land Fund	34,144	(7,217)	26,927
Fair Food Fund	800	(284)	516
Powerdown Project Fund	-	(84)	(84)
Car Park and Ground ImprovementsFfund	-	(71)	(71)
Climate Challenge Fund		(42)	(42)
	34,944	(9,170)	25,774
TOTAL FUNDS	50,808	(21,212)	29,596

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General Fund	8,638	9,166	(352)	17,452
Restricted funds				
Powerdown Project Fund	771	(147)	_	624
Scooter Fund	379	(166)	_	213
Car Park and Ground ImprovementsFfund	2,940	(125)	(2,568)	247
Community Allotment Fund	(1,646)	(441)	2,568	481
Climate Challenge Fund	150	(74)	_	76
Collaster Dig HLF	1,192	(1,125)	(67)	-
Scottish Land Fund	-	19,162	419	19,581
Fair Food Fund		516		516
	3,786	17,600	352	21,738
TOTAL FUNDS	12,424	26,766	<u>-</u>	39,190

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	37,564	(28,398)	9,166
Restricted funds			
Scottish Land Fund	38,470	(19,308)	19,162
Fair Food Fund	800	(284)	516
Powerdown Project Fund	-	(147)	(147)
Scooter Fund	-	(166)	(166)
Car Park and Ground ImprovementsFfund	-	(125)	(125)
Community Allotment Fund	-	(441)	(441)
Climate Challenge Fund	-	(74)	(74)
Collaster Dig HLF		(1,125)	(1,125)
	39,270	<u>(21,670</u>)	17,600
TOTAL FUNDS	76,834	<u>(50,068</u>)	26,766

Transfer to general reserve from Community Allotment Fund and Power was to cover shortfall.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2020</u>

	31.3.20 £	31.3.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations Subscriptions	2,490	300 2,758
	2,490	3,058
Other trading activities Shop income	14,163	7,574
Other income	5,047	5,233
	19,210	12,807
Charitable activities Grants	4,326	34,943
Total incoming resources	26,026	50,808
EXPENDITURE		
Other trading activities Purchases	855	-
Charitable activities Wages	11,700	6,825
Pensions	11,700	66
Rent, rates and water	381	1,326
Insurance	1,112	1,467
Light and heat Telephone	1,239 618	1,548 355
Postage and stationery	1,260	496
Advertising	-	180
Sundries	622	742
Project costs	-	479
Repairs	1,973	27
Membership & Subscriptions	225	155
Book-keeping Support Skip hire	499 3,528	251 3,433
Donations	3,000	1,112
Grant repayment		1,125
	26,324	19,587
Other		
Improvements to property	179	167
Plant and machinery	703	595
Computer equipment	156	292
	1,038	1,054

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2020</u>

	31.3.20 £	31.3.19 £
Finance		
Bank charges	309	179
Governance costs		
Accountancy and legal fees	330	392
Total resources expended	28,856	21,212
Net (expenditure)/income	(2,830)	29,596