

# Unst Partnership Ltd

MINUTES OF A MONTHLY MEETING HELD IN UNIT 1, HAGDALE INDUSTRIAL ESTATE  
ON MONDAY, 14<sup>th</sup> May 2012 AT 7.00PM

## PRESENT

Jane MacAulay, Director  
Maggi Reyner, Director  
Gordon Thomson, Chair/Director  
Paul Thomson, Director  
Murray Brown, Director  
Steve Swan, Director  
Dave Howitt, Director  
Minnie Mouatt, Director

## IN ATTENDANCE

Hannah Eynon, Development Officer, Unst Partnership

The meeting was chaired by Gordon.

## **1. APOLOGIES**

Bridgette Thomason.

## **2. MINUTES OF THE PREVIOUS MEETING**

Minutes of the monthly meeting of the 20<sup>th</sup> March 2012 had been circulated and were taken as read & adopted. Proposed by Gordon, seconded by Paul.

## **3. MATTERS ARISING FROM THE MINUTE**

### **3.2 INCOME GENERATION / WIND TURBINES**

Hannah met Jennifer Nicholson (CES) and if UP is able to find a suitable site then there is a CARES loan available (up to £150,000), up to 95% of costs. It was suggested that prior to choosing a site for a new turbine, UP should be seen to be making good use of the 2 existing turbines and showing the community how UP can manage a successful, profit making wind turbine system

#### **Action/ongoing:**

##### Hannah:

Ask Jennifer Nicholson & Andrew Nisbet to come along to a meeting to discuss possible way forward,

##### Gordon

Arrange a meeting with PURE to discuss Hagdale turbines so up now the:

- Full repair costs
- Annual maintenance costs
- Projected, realistic income
- UP to decide on whether to proceed with the repair or look to alternative uses for the turbines and container/contents.

### 3. MATTERS ARISING FROM THE MINUTE (cont)

#### 3.3 TOURISM

##### Map of Unst

The map is slightly delayed due to the need for UP to have Adult Supervision policies in place to satisfy SIC funding department. The map was agreed to contain less text on the front page and to use the Flugga image rather than the puffin image. It was also agreed that UP would pay for the Walkers Are Welcome advert within the leaflet. The craft trail was also being added to the map by Ted Harrison.

**Action/ongoing:** Hannah:  
Adjust text on the map and get a sample from the printers for directors to see prior to full print run.

##### Northern Lights Bistro

There is still ongoing communication about the Bistro from other stakeholders in the community although the business is up and running and not under the control of UP.

**Action/ongoing:** Gordon:  
Any communication on the subject from outside parties will be relayed to the donor and UP will make no further comment – this is to be communicated with any party who wishes to discuss the bistro.

##### SNH

There is concern over the future of the Visitor's Centre at the Shore Station. SNH have been liaising with the Unst Community Council (UCC) on this matter.

**Action/ongoing:** Gordon:  
Relay any discussion from the UCC to UP at next meeting.

##### Brown Tourist Signs

It was mentioned that more of the brown tourism signs could be erected around the island for tourists. It was suggested that the proprietor may have to purchase them directly, rather than apply.

**Action/ongoing:** Hannah:  
Speak to the SIC about the availability of brown tourism signs and costs involved.

##### Jubilee

Hannah had been in discussion with an island in the Scilly Isles regarding a tie-up and they seem keen. Dave had written a letter for the attention of HRH Prince Of Wales regarding an Unst visit which is to be submitted.

**Action/ongoing:** Hannah/Dave:  
Finalise tie-up and submit letter to HRH Prince Of Wales.

#### 3.4 RECYCLING CENTRE

Plans put on the back burner as it not a top priority.

#### 3.5 COMMUNITY ALLOTMENTS

3 covers have been sourced and will go on at the earliest suitable opportunity (fine weather permitting). Thanks to URGE for assisting on the poly-tunnels. Jane has asked to be included on the email list in order to assist the group. It was agreed previously that the rent would increase on an annual basis to no more than £40 or £50 per year as any more would discourage tenants. It was suggested that the tenants could come together and fund-raise for the poly-tunnels and help keep the costs under control.

### 3.5 COMMUNITY ALLOTMENTS (cont)

**Action/ongoing:** Hannah:  
Discuss with tenants regarding possible fund raising activities to help fund balance.

### 3.6 NATIONAL TRUST SCOTLAND – HALLIGARTH

National Trust keen for a group to evolve (similar to the Belmont House restoration group) where there is local interest and determination to drive this project forward.

**Action/ongoing:** Hannah/Julie:  
Ongoing discussions with NTS re Halligarth/guided walks

## 4. ADMINISTRATION & AOB

### 4.1 ASSETS

It was suggested that there should be an UP asset register and a director responsible for this UP inventory, detailing condition, maintenance requirements and other information. This could also include PAT testing of electrical appliances.

**Action/ongoing:** Dave:  
Look into the existing asset register and look into updating this and keeping the UP assets under closer management.

### 4.2 UYEASOUND SCHOOL

A meeting is scheduled to take place on the 16<sup>th</sup> May regarding uses for the school. Any available directors are asked to attend and report back to the next meeting.

### 4.3 NEWSLETTER

It was agreed that UP should put out a newsletter detailing the new directors and all positive news that UP has been part of.

**Action/ongoing:** Hannah:  
Create a newsletter and consult directors on what content they would wish to see contained.

### 4.4 WALKERS ARE WELCOME

Chas updated UP on his progress with WAW and this was gratefully received by the directors.

### 4.5 SHETLAND TIMES COLUMN

Hannah had been in discussion with Shetland Times Editor Paul Riddell regarding UP being involved in writing the Northern Isles column on a weekly basis. It was debated and agreed amongst directors that it would depend on the work involved and the remuneration.

**Action/ongoing:** Hannah:  
Consult with Shetland Times and find out more details about the role.

### 4.6 OFFICE USE

It was suggested that local councillor Gary Cleaver may be able to rent out part of the UP office for constituency duties.

**Action/ongoing:** Hannah:  
Consult with Gary Cleaver about possible building use and revenue this may bring to UP.

#### **4.7 SHARED CALENDAR**

It was suggested that we have a shared electronic calendar so that directors are aware of meetings and times where the development worker is in the office and away at meetings/conferences. It could also contain other community meetings and events.

**Action/ongoing:** Paul:  
Set up a shared Google Calendar and get all directors access to it.

#### **4.8 NORTH ATLANTIC NATIVE SHETLAND WOOL**

It was agreed that Minnie, Frances and Hannah should attend this conference in June.

<b>5. DEVELOPMENT WORKER REPORT</b>
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Discussed under Development Worker Priorities

<b>6. FINANCIAL REPORT</b>
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<b>7. DEVELOPMENT WORKER PRIORITIES</b>
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Funding for Map and Advertising requests; Newsletter, Brown Tourism Signs, Shetland Times Column & Wind Turbine (CES/PURE) Discussion.

<b>8. DATE OF NEXT MEETING</b>
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The next meeting shall be Thursday, 14<sup>th</sup> June 2012 in Unit 1, Hagdale Industrial Estate at 7pm.

Since there was no further business, the Meeting was brought to a close.