

# Unst Partnership Ltd

MINUTES OF A MONTHLY MEETING HELD IN UNIT 1, HAGDALE INDUSTRIAL ESTATE  
ON MONDAY, 3<sup>rd</sup> September 2012 AT 7.00PM

## **PRESENT**

Gordon Thomson, Chair/Director  
Maggi Reyner, Director  
Murray Brown, Director  
Steve Swan, Director  
Dave Howitt, Director  
Minnie Mouatt, Director  
Jane Macaulay, Director  
Paul Thomson, Director

Julie Thomson – Community Development Worker  
Bridgette Thomason – UP Administration

Mhari Pottinger - Senior Development Manager, Highlands & Islands Enterprise (HIE)  
Verona Shaw LDO

The meeting was chaired by Gordon.

## **1. APOLOGIES and Introductions**

Frances Browne Community Development Worker.

Gordon introduced the new LDO, Verona Shaw. She is due to start in post on 18/9/12.  
Gordon gave a brief explanation of Unst Partnership and what it does.

## **2. MINUTES OF THE PREVIOUS MEETING**

Gordon suggested that copies of the minutes should be sent to UCC and the 3 North Isles Councillors.

## **3. MATTERS ARISING FROM THE MINUTE NOT ON THE MAIN AGENDA**

### **3.3 TOURISM**

SNH Hermaness. There has been no further information from them.

3.6 Uyeasound School/schoolhouse.

No definite decisions have been made. There has been nothing back from John Malloy. The community is realistic about the possibilities for the future of the building.

3.7 Twinning

Prefer not to call it twinning. Dave has all the details. LDO to look into it once in post.

4.1 UP structure

DH had suggested that each director should take responsibility for areas of interest.  
DH – Allotments

PT – Website

MM- keen to promote Unst.

SS – willing to look at business and tourism. Business start ups and income generation for UP.

PT suggested putting Unst map on the website so folk could download it before they came.

MR asked about skills audit.

BT to resend skills audit.

BT to send out email to check that all addresses are up to date and working.

All Directors to complete the Skills Audit and return to Verona

### 7.3 Community Development Plan

MP had sent a copy to DH

### 7.4 Workforce Development Plan

MP will speak to VS re training needs once she has been in post for a few weeks.

Minutes proposed by DH

Seconded by MR

## 4. Hagdale Turbines and Feed In Tariff payments

DH had met with Ross Gazey. It has been suggested that one damaged turbine is scrapped and used for spares. There was some discussion of possible scrap value.

To repair the better turbine would cost about £500 plus labour. Investigate recouping this cost from scrap value of 1<sup>st</sup> turbine. No decision will be taken until we get Ross's report.

There have been some FIT units recorded which should allow UP to claim this from SSE.

## 5. Community Energy Scotland Contact

There is a new contact for CES: Alan Grieve. He is keen to discuss the possibility of a Community Turbine. UP need to find some form of income; turbines seem the obvious way to go. VS to investigate.

MB suggested community consultation was essential but need to have the proposal worked up first, MM suggested we should be prepared for community buyouts if things became available in Unst.

JM asked what this involved. MP explained Scottish Land Fund set up.

DH said if a community register an interest in a piece of land then they have to be offered it when it comes up for sale.

GT suggested that VS might develop an effective way to contact UP members and send out newsletters.

Open meetings, other than AGM, could be held when there is a need to consult on a particular issue.

JM suggested a simple information leaflet on Community Buy outs

MP will look out information to put in newsletter.

JT spoke about Sleat community she had visited. She will send a link for us to look at.

SS said HIE advisers had suggested promoting more outdoor pursuits.

## 6. Tourism

The Bistro is covering their costs. JM said that having it open has also given an opportunity for people to be in and look around and perhaps become interested in it.

We were not sure if there has been a positive benefit,

BT suggested getting some feedback at the next meeting.

VS suggested other development ideas. It was felt not to be child friendly.

WAW. Tourist information in Shetland Visitor needs to be updated. Next year it will be A5 size, so less to go in?

#### **7. NTS meeting 6<sup>th</sup> Sept.**

Alan Barrow is coming to speak about the possibility of developing Halligarth site. Meeting on 6/9/12 at 7pm at Unit 1.

#### **8. Allotments update**

Allotments are ticking over. 4 in action, 2 without covers will be left till next year.

#### **9. LDO priorities and contracts**

Moira Laws suggested that we need to review existing contracts for LDO and BT.

Suggested priorities: MB suggested we should give VS time to settle in and find her feet.

VS contract is with UP. One of the directors will be her line manager.

MP and BT will be here for VS first day on Tuesday 18<sup>th</sup>. Frances and Julie will meet with VS on 19<sup>th</sup>.

#### **10. Administration/office matters.**

10.1 Memo & Arts have been updated. It has been suggested there should be a membership fee. Members would need to approve it so we would need to have an EGM. First it needs to go to the directors, then to OSCR, then to EGM.

BT will send out the document for discussion at the next meeting.

(MP left the meeting at 8.30)

(JT left at 8.40. She raised the idea of having a Tasty Tour of Unst as part of UnstFest next year.)

10.2 Assets

PURE container – scrap value.

Need to gather all scrap together and get someone to look at it and give us a price.

Old computers now working and ready to be sold.

#### **11. Financial Report**

BT gave an update on financial situation. Surplus in budget can be used for office furniture and equipment.

VS to come to next meeting with costed list of items needed.

BT requested funding for some study time. This was agreed,

Policies and procedures will be sent out for approval.

TL Dallas will provide public liability insurance for turbines. Public Liability insurance for the Polytunnel would also be required. **Bridgette to get quotes.**

#### **12. AOCB**

MM wondered if Promote Shetland had been in touch in connection with Sheep conference. Nothing in emails.

MM wondered if the Volunteering project at the school could be supported by UP.

#### **8. DATE OF NEXT MEETING**

Monday 1/10/12 at 7pm.